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Thursday, April 18, 2019

Minutes of the Area C Advisory Planning Commission held on Thursday, April 18, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 7:00 pm.

## MINUTES

### Present:

<b>Directors:</b>	E. Grieve	Puntledge/Black Creek (Area C)
<b>Alt. Director:</b>	C. Scoville	Puntledge/Black Creek (Area C)
<b>Members:</b>	D. Pacholuk	Area C Advisory Planning Commission
	L. Krainer	Area C Advisory Planning Commission
	G. Gordon	Area C Advisory Planning Commission
	K. Keylock	Area C Advisory Planning Commission
	B. Thompson	Area C Advisory Planning Commission
	M. Presley	Area C Advisory Planning Commission
<b>Staff:</b>	T. Trieu	Manager of Planning Services
	J. MacLean	Rural Planner
	J. Martens	Manager of Legislative Services

### Absent:

<b>Member:</b>	M. Larock	Area C Advisory Planning Commission
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### CALL TO ORDER AND RECOGNITION OF TRADITIONAL TERRITORIES

Jake Martens, Manager of Legislative Services, called the meeting to order and acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### SELECTION OF CHAIR AND RECORDING SECRETARY

David Pacholuk was selected as Chair of the the Electoral C (Puntledge-Black Creek) Advisory Planning Commission.

Kip Keylock was selected as Recording Secretary of the Area C (Puntledge-Black Creek) Advisory Planning Commission.

### REPORTS

#### **ADVISORY PLANNING COMMISSION ORIENTATION**

Jake Martens, Manager of Legislative Services, provided a presentation regarding Advisory Planning Commission meeting procedures.

Chair Pacholuk assumed the role of presiding member at 7:21 pm.

## **DEVELOPMENT PERMIT AND DEVELOPMENT VARIANCE PERMIT - UNADDRESSED LOT ALONG MACAULAY ROAD (DKMM HOLDINGS LTD.)**

Jodi MacLean, Rural Planner provided an overview of the memorandum dated April 9, 2019 regarding 3060-20/DP 7C 19 and 3090-20/DV 4C 19 - Development Permit and Development Variance Permit - unaddressed lot along Macaulay Road (DKMM Holdings Ltd.).

Phillipa Attwood and Lindsay Clement, representing DKMM Holdings Ltd. owners, presented information regarding DP 7C 19 and DV 4C 19 - unaddressed lot along Macaulay Road (DKMM Holdings Ltd.).

G. Gordon/M. Presley: THAT the Development Variance Permit, DV 4C 19, to vary the retaining wall height from 2 metres to 3 metres be supported;

AND FURTHER THAT it be recommended that the proposed increase to the maximum area of permitted fascia signage be limited to that being proposed on the front building which consists of two signs of approximately 8 square metres;

AND FINALLY THAT it be recommended that the proposed fascia signage on the rear building be refused.  
Carried

K. Keylock/M. Presley: THAT the Development Permit, DP 7C 19, for Lot D Macaulay Road be supported as proposed in the memorandum dated April 9, 2019;

Carried

The committee considered the addendum prior to item D3 Comprehensive Zoning Bylaw Review on the agenda.

### **ADDENDUM**

#### **BACKGROUND INFORMATION ON CANNABIS CULTIVATION**

Jodi MacLean, Rural Planner, provided an overview of the memorandum dated April 11, 2019 regarding background information on Cannabis Cultivation.

#### **TEMPORARY USE PERMIT – 4117 MACAULAY ROAD (WILLIAMS)**

Jodi MacLean provided an overview of the memorandum dated April 11, 2019 regarding 3120-20/TUP 2C 18 - Temporary Use Permit – 4117 Macaulay Road (Williams).

B. Thompson/M. Presley: THAT the Temporary Use Permit, TUP 2C 18, for 4117 Macaulay Road be supported for 3 year term;

AND FURTHER THAT it be recommended that a condition of the permit be annual inspections by a qualified professional.

Carried

## **TEMPORARY USE PERMIT – 4107 MACAULAY ROAD (MCCAFFERY)**

Jodi MacLean provided an overview of the memorandum dated April 11, 2019 regarding 3120-20/TUP 3C 18 - Temporary Use Permit – 4107 Macaulay Road (McCaffery).

B. Thompson/M. Presley: THAT the Temporary Use Permit TUP 3C 18, for 4107 Macaulay Road be supported for a 3 year term;

AND FURTHER THAT it be recommended that a condition of the permit be annual inspections by a qualified professional.

Carried

### **REPORTS CONTINUED**

#### **COMPREHENSIVE ZONING BYLAW REVIEW**

The item regarding 6410-01/PJ 4CV 15 - Comprehensive Zoning Bylaw Review was deferred to a future Area C Advisory Planning Commission meeting.

### **TERMINATION**

K. Keylock/M. Presley: THAT the meeting terminate.

Carried

Time: 9:25 pm

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David Pacholuk  
Chair

Recorded By:

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Kip Keylock  
Recording Secretary

Received by the Electoral Areas Services Committee on the \_\_\_\_ day of \_\_\_\_\_, 2019